

Telephone: 906-863-5665



Fax: 906-863-7776

JOB POSTING

POSITION: **CTE BUILDING AND TRADES INSTRUCTOR**

QUALIFICATIONS: Valid Michigan teaching certificate preferred (endorsements sought: TE or IX) **OR** a valid Michigan CTE teaching certificate **OR** the ability to obtain an annual career authorization which requires the documentation of 4,000 hours of industry experience over the past 10 years.
Complete background check including fingerprinting.

SALARY: \$45,000-\$90,000. Based on education and years of experience in accordance with the MCISD Master Agreement available on our website.

**APPLICATION
DEADLINE:** Until Filled

START DATE: 2025-26 School Year

To apply, fill out the application on our website:
<https://www.mc-isd.org/departments/human-resources/employment/>

Notice of Non-discrimination

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.



Telephone: (906)863-5665

Intermediate School District

Fax: (906)863-7776

1201 41st Avenue

Menominee MI 49858

www.mc-isd.org

Title: CTE Building and Trades Instructor

Description: We are seeking a dynamic individual to join our team as a Part-Time CTE Building and Trades Instructor at North Central Area Schools. The successful candidate will guide students in developing skills in construction trades while providing high-quality instruction aligned with the educational vision and mission of all Menominee County LEAs and ISD.

QUALIFICATIONS:

- Valid Michigan teaching certificate preferred (Endorsements Sought: TE or IX); OR
- A valid Michigan CTE teaching certificate; OR
- The ability to obtain an annual career authorization which requires the documentation of 4,000 hours of industry experience over the past 10 years.
- Complete background check including fingerprinting.

REPORT TO: CTE Director and Superintendent

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Integrate academics into curriculum
- Adhere to grading procedures and policies
- Work with program advisory board
- Participate in Career and Technical Student Organizations
- Provide employability skills training
- Conduct data collection and Classification of Instructional Program (CIP) Self-Review requirements
- Commit to ongoing professional development

REQUIREMENTS:

- Maintain confidentiality; Regular and reliable attendance; Daily travel
- Understand and embrace the inclusion of disabled students in general education
- Possess valid driver's license and maintain all required professional licensure
- Pass all required background checks
- Ability to work independently and as part of a team
- Ability to communicate effectively at all organizational levels; Excellent verbal and written skills

- Ability to multitask; Ability to carry out duties as assigned
- Ability to complete assigned tasks with and without direct supervision
- Ability to integrate technology into everyday workflow
- Ability to develop and maintain successful working relationships with students and school staff
- Ability to define problems, collect data, establish facts and draw valid conclusions
- Ability to explain and demonstrate appropriate intervention techniques to reach all learners
- Practice safe work habits; Adapt to frequent changes in work environment
- Knowledge of special education policy and law
- Timely documentation of all required compliance activities
- Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs
- Occasional home visits to provide services and/or obtain information to assist with evaluations
- Occasional irregular or extended work hours to meet multiple demands
- Carry out the mission and values of the MC-ISD, NCA, MAPS, SAPS and CNPS.
- Be student centered and advocate for students

TERMS OF EMPLOYMENT: In accordance with Employee Contract.

EVALUATION: Performance will be evaluated in accordance with provisions of the Board Policy.