



ADDENDUM No. 1

Menominee County ISD, Central Elementary Interior Renovation UPEA Project No. M385-04227 (IR)

This **ADDENDUM NO. 1**, issued on May 9, 2025, is to clarify, modify and/or change the original plans and specifications issued by U.P. Engineers & Architects, Inc., and is hereby made a part of the bidding documents.

Bidders shall acknowledge receipt of this **ADDENDUM No. 1** on the appropriate place on the Bid Form.

Bidding and Contract Requirements:

- 1.

Specifications:

1. Add Section 00 21 13 Instructions to Bidders.
2. Replace Section 00 41 13 Bid Form with the one included in this addendum.

Drawings:

1. Drawing A602 Architectural Schedules and Types - Door: Under Door Schedule and Type Notes omit section F. Coordinate Power and Security with Owner Requirements and Existing System. (Doors are not connected to a security or alarm system.)
2. Drawings AD101, A401, and A403: Removal and replacement of cabinets in Office B111 shall be Deduct Alternate No. 1. A separate price shall be shown as a deduction from the base bid for this scope should the owner decide to keep existing furnishings in place.

Contractor Questions and Answers:

1. Q: Are aluminum doors to be 500 stile doors that are spelled out in the specs or are the AA425 thermal entrances spell out in the material schedule on A601? They are two different types of performance levels on doors.
a. A: Specifications should be used.
2. Q: Are the aluminum doors supposed to have 10" bottom rails like the spec says or 12" bottom rails off the door schedule?
a. A: Specifications should be used.
3. Q: Is there a spec or manufacturer specific for the casement operable and awning windows?
a. A: No, information provided in the storefront specification may be used.
4. Q: SF-3 has columns that are spelled out to be 5" or 7". Are those parts of the building that need to be wrapped in brake metal?
a. A: Yes, these are parts that are wrapped in brake metal to match storefront.

END OF ADDENDUM NO. 1

Prepared by:
U.P. Engineers & Architects, Inc.

SECTION 00 21 13

INSTRUCTIONS TO BIDDERS

1.1 SUMMARY

A. Document Includes:

1. Instructions to Bidders.
2. Site examination.
3. Prebid conference.
4. Substitutions.
5. Bid security.

B. Related Documents:

1. Document 00 11 13 – Advertisement to Bid.
2. Document 00 31 00 - Available Project Information.
3. Document 00 41 13 - Bid Form - Stipulated Sum.
4. Document 00 43 00 - Procurement Form Supplements.
5. Section 01 10 00 - Summary.
6. Section 01 60 00 - Product Requirements.

1.2 INSTRUCTIONS TO BIDDERS

- A. These Instructions to Bidders amend or supplement other provisions of Bidding Documents and Contract Documents.

1.3 SITE EXAMINATION

- A. Examine Project Site before submitting Bid.
- B. A visit to Project Site has been arranged for Bidders at 10:00 AM local time on May 2, 2025, at the project location.
- C. If necessary, contact Owner at following address and telephone number to arrange date and time to visit Project Site:
1. Email Address: stevemartin@mc-isd.org
 2. Telephone: 906-863-5665, ext. 1013

1.4 PREBID MEETING

- A. A prebid meeting is scheduled for 10:00 AM local time on May 2, 2025, at the project location, 1800 18th Ave. Menominee, MI 49858.
- B. General Contract and/or major subcontract Bidders are encouraged but not required to attend.

- C. Representatives of Architect and Owner will attend.
- D. Information relevant to Bidding Documents will be issued by Addendum.

1.5 SUBSTITUTIONS

- A. Where Bidding Documents stipulate products, substitution requests will be considered by Architect and Owner up to 7 days before receipt of Bids. Substitutions that have not been approved by addenda to all bidders will not be accepted.
- B. With each substitution request, provide sufficient information for Architect to determine acceptability of proposed products; comply with substitution request submittal requirements as specified in Section 01 60 00 - Product Requirements, including use of Substitution Request Form.

1.6 BID SECURITY

- A. Bids shall be accompanied by Bid security as follows:
 - 1. Bid bond of a sum no less than 10 percent of the Bid Sum on standard surety company form.

1.7 CONTRACT TIME

- A. Perform Work within time indicated in Document Section 01 10 00 - Summary.
- B. Bidder, in submitting an offer, accepts Contract Time period stated for performing Work.
- C. Time is of Essence:
 - 1. Owner requires Work of this Contract be substantially complete by August 15, 2025.
 - 2. Consideration will be given to time of completion when reviewing submitted Bids.

END OF SECTION

SECTION 00 41 13

BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. To: Menominee County ISD
- B. Project Title: Central Elementary Interior Renovation
- C. Date:
- D. Submitted by:
- E. Company Name and Address:

1.2 OFFER

- A. Having examined the Place of the Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by the Architect for the above-referenced Project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Prices of:

Base Bid – Central Elementary Interior Renovation
in lawful money of the United States of America.
- B. We have included the Bid security as required by the Instructions to Bidders.
- C. All applicable federal taxes are included and State of Michigan and City of Menominee taxes are included in the Prices.

ALTERNATE PRICES

- 1. Deduct Alternate No. 1 – Office B111 cabinets and countertops to remain in place: Should the owner elect to keep existing office furnishings per Addendum No. 1, the Contractor shall deduct the lump sum price below from the base bid price.

_____ (\$ _____)
(Words) (Figures)

- 1. Contractor Voluntary Alternates:

- a. Voluntary Alternate No. 1: Listed as _____

Deduct Amount: \$ _____

1.3 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for 15 days from the Bid closing date.
- B. If this Bid is accepted by the Owner within the time period stated above, we will:
 - 1. Furnish the required bonds within seven days of receipt of Notice of intent to Award.
- C. If this Bid is accepted within the indicated time, and we fail to commence the Work or we fail to provide the required bonds, the Bid security shall be forfeited as damages to the Owner by reason of our failure, limited in amount to the lesser of the face value of the Bid security or the difference between this Bid and the Bid upon which Contract is signed.
- D. In the event our Bid is not accepted within the time stated above, the required Bid security will be returned to the undersigned, according to the provisions of the Instructions to Bidders, unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

1.4 CONTRACT TIME

- A. If this Bid is accepted, we will:
 - 1. Be substantially complete with work needed for owner occupancy by the 15th day of August 2025.
 - 2. Complete the Work by the 20th day of August 2025.

1.5 CHANGES TO THE WORK

- A. When the Architect establishes that the method of valuation for changes in the Work will be net cost plus a percentage fee according to General Conditions, our percentage fee shall be 15 percent overhead and profit on the net cost of our own Work, and 10 percent on the gross cost of Work performed by any Subcontractor.
- B. On Work deleted from the Contract, our credit to the Owner shall be the Architect-approved net cost plus 50 percent of the overhead and profit percentage noted above.

1.6 ADDENDA

- A. Following Addenda have been received, and the modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Price.
 - 1. Addendum #
 - 2. Addendum #

1.7 APPENDICES

- A. Following documents are attached to and made a condition of the Bid:
 - 1. Bid security.

2. Bidder's qualifications statement and supporting data.

1.8 SUBCONTRACTORS

- A. Provide the name of any Subcontractors planned for plumbing or door/window work:

1.

2.

1.9 BID FORM SIGNATURES

- A. The Corporate Seal of was hereunto affixed in the presence of:

1.

- B. If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF DOCUMENT