

Telephone: 906-863-5665



Fax: 906-863-7776

Intermediate School District

1201- 41<sup>st</sup> Avenue  
Menominee MI 49858  
[Http://mc-isd.org](http://mc-isd.org)

## **JOB POSTING**

**POSITION:**            **SCHOOL BASED MENTAL HEALTH THERAPIST**

**QUALIFICATIONS:**    Appropriate Michigan certification and/or credentials as outlined by the Michigan Department of Licensing And Regulatory Affairs (LARA). This includes licensure as a master's level Social Worker, Professional Counselor, Psychologist, BCBA, or a licensed Psychiatrist.

**SALARY**                    Excellent salary & benefit package. Commensurate with education and experience

**POSTED DATE:**        10/28/2024

**START DATE:**         2024-25 School Year

APPLICATION DEADLINE:    Until filled

Send cover letter/resume/credentials/transcripts to:  
Janene Salewsky – HR/Office Manager-Menominee County ISD  
1201 41<sup>st</sup> Avenue, Menominee, Michigan 49858  
[careers@mc-isd.org](mailto:careers@mc-isd.org)

### **Notice of Non-discrimination**

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.



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**TITLE:** School Based Mental Health Therapist (200 day contract)

**QUALIFICATIONS:** Hold appropriate Michigan certification and/or credentials as outlined by the Michigan Department of Licensing And Regulatory Affairs (LARA). This includes licensure as a master's level Social Worker, Professional Counselor, Psychologist, BCBA, or a licensed Psychiatrist.

**REPORT TO:** MCISD Mental Health Director

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Assist school personnel in identifying appropriate student referrals and understanding the role of the school based mental health therapist
- Triage referrals to prioritize interventions
- Possess sound clinical judgment of mental health interventions
- Knowledge of child development
- Secure necessary consent for treatment
- Provide individual and group mental health interventions for students as appropriate
- Act as a liaison between school, community partners, and families to secure needed services for eligible students
- Knowledge of, and active participation in, emergency response practices, crisis intervention, and de escalation strategies
- Knowledge of Michigan Mental Health Code
- Participate in school intervention and student study teams
- Provide and promote sound mental health interventions, guidance, referrals, and initiatives
- Timely submission of all required documentation including Medicaid billing
- Collect data to evaluate student progress and program effectiveness
- Regular communication with parents, school staff, and community partners
- Upon request, provide professional learning and consultative services to local educational staff
- Provide non violent crisis intervention training (Handle With Care) to school staff as assigned
- Be student centered and advocate for all students
- Other duties as assigned

**REQUIREMENTS:**

- Maintain confidentiality
- Regular and reliable attendance
- Daily travel
- Understand and embrace the inclusion of all students
- Possess valid driver's license and maintain all required professional licensure
- Pass all required background checks
- Ability to work independently and as part of a team

- Ability to communicate effectively at all organizational levels; Excellent verbal and written skills
- Ability to multitask and complete assigned tasks with and without direct supervision
- Ability to integrate technology into everyday work flow
- Ability to develop and maintain successful working relationships with students, school staff, families, and community partners
- Ability to define problems, collect data, establish facts, draw valid conclusions, and provide and/or recommend appropriate clinical interventions
- Practice safe work habits; Adapt to frequent changes in work environment
- Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs
- Occasional home visits to provide services and/or obtain information to assist with evaluations
- Occasional irregular or extended work hours to meet multiple demands, training, and services
- Carry out the mission and values of the MC-ISD

**TERMS OF EMPLOYMENT:** In accordance with Employee Contract.

**EVALUATION:** Performance will be evaluated in accordance with provisions of the Board Policy.

My signature signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I further certify that I am aware of and have the opportunity to review the Menominee County Intermediate School District Bylaws and Policies which are housed in the Superintendent and Departmental Offices during normal business hours.

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Signature

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Date

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