

Telephone: 906-863-5665



Fax: 906-863-7776

## **JOB POSTING**

**POSITIONS:** **SCHOOL PSYCHOLOGIST**

**QUALIFICATIONS:** Certification as a School Psychologist by the Michigan Department of Education.

**SALARY & BENEFITS:** \$45,000 - \$90,000  
Excellent salary & benefit package. Based on education and experience in accordance with the MCISD Master Agreement, available on our website.

**APPLICATION DEADLINE:** May 23, 2025

**START DATE:** 2025-26 School Year  
*Beginning with Professional Development Day 8/21/2025*

To apply, fill out the application on our website:

<https://www.mc-isd.org/departments/human-resources/employment/>

### Notice of Non-discrimination

It is the policy of Menominee County Intermediate School District not to discriminate on the basis of race, color, national origin, gender/sex, age, disability, height, weight, marital status, or lack of English language speaking skills, in its programs, services or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources/Office Manager, 1201 41st Ave, Menominee, MI, 49858. (906) 863-5665. MCISD is an E.O.E.

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**TITLE:** School Psychologist

**QUALIFICATIONS:** Certification as a school psychologist by the Michigan Department of Education

**REPORT TO:** Director of Special Education

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Serve as MET coordinator and a member of the multidisciplinary evaluation team and assists in the comprehensive assessment of students suspected of having a disability as outlined in the Michigan Administrative Rules for Special Education

Conduct assessments/evaluations as assigned to determine student eligibility for special education services and programs; academic skills, learning aptitude, adaptive and functional performance, and social-emotional development

Knowledge of the requirements of state and federal mandates which directly relate to the evaluation and identification of a student with a disability

Carry out programs and services as outlined in IEP/IFSP

Demonstrated understanding of the logic and application of an MTSS/RtI model and the continuum of behavior and academic supports at all levels (universal/targeted/intensive)

Ability to collect, analyze and use data and research within a strategic planning and continuous improvement process and/or intervention planning

Consult with Team members, parents, teachers, administrators and students to obtain data, interpret data, provide assessment data and make recommendation(s) for progress in the school setting.

Use data based decision making to lead a problem solving model in dealing with student academic and behavioral concerns

Conduct IEP Team meetings and assist in ongoing review of strategies for students.

Participate in CPI training/trainer certification as determined by supervisor

Provide analysis and interpretation of information in oral and written reports

Utilize a variety of assessments to determine the need for special education services

Monitor integrity of interventions and plans

Review, analyze and revise intervention plans

Align goals and objectives from the LEA/ISD team process to meet student needs

Recommend and/or participate in the development of alternative academic and behavior strategies/plans to general education staff, special education staff and student/family members

Exhibit high level of professionalism with the ability to handle confidential information, use good judgment, plan and handle complex projects and maintain a flexible attitude.

Collaborate with local district administrators and school-based leadership teams on MTSS activities. This includes participation in problem-solving teams and requires knowledge of data collection and analysis, curriculum-based assessments and tiered systems of interventions

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Serves as a member of the Individual Educational Planning Team to assist in the determination of eligibility, placement, and development of the Individualized Educational Plan

Upon request, provide professional learning and consultative services to local educational staff

Communicate the impact of disabilities on access to the general curriculum

Demonstrate knowledge and ability to develop student intervention plans

Participate and train staff in non-violent physical intervention strategies

Perform other duties as assigned

### **REQUIREMENTS:**

Maintain confidentiality; Regular and reliable attendance; Daily travel

Understand and embrace the inclusion of disabled students in general education

Possess valid driver's license and maintain all required professional licensure

Pass all required background checks

Ability to work independently and as part of a team

Ability to communicate effectively at all organizational levels; Excellent verbal and written skills

Ability to multitask; Ability to carry out duties as assigned

Ability to complete assigned tasks with and without direct supervision

Ability to integrate technology into everyday workflow

Ability to develop and maintain successful working relationships with students and school staff

Ability to define problems, collect data, establish facts and draw valid conclusions

Ability to explain and demonstrate appropriate intervention techniques to reach all learners

Practice safe work habits; Adapt to frequent changes in work environment

Knowledge of special education policy and law

Timely documentation of all required compliance activities including progress/log notes, IEP information, billing of SBS and RMTS data

Ability to lift/carry items up to 50 pounds, frequent walking, standing, sitting, going up/down stairs

Occasional home visits to provide services and/or obtain information to assist with evaluations

Occasional irregular or extended work hours to meet multiple demands

Carry out the mission and values of the MC-ISD

Be student centered and advocate for students

### **TERMS OF EMPLOYMENT:** In accordance with Master Contract.

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