

## Board of Education Minutes – July 18, 2022

The organizational meeting of the Board of Education of the Menominee County Intermediate School District was called to order by Presiding Officer Kandace Whitehouse at 5:00 pm at the Menominee County ISD, Menominee, Michigan.

The pledge of allegiance was recited.

Members present: Kandace Whitehouse, Stephanie Meck, Dana Dziejic, Peter Mayhew (attended virtually, did not vote)

Members absent: Carol Pipkorn

Moved by Mrs. Meck supported by Mrs. Dziejic to approve the agenda as presented. Motion carried unanimously.

Moved by Mrs. Dziejic supported by Mrs. Meck to approve the meeting minutes of June 27, 2022 as presented. Motion carried unanimously.

Mrs. Whitehouse provided an opportunity for public comment.

### 2022-23 Board Reorganization

#### Nominations for President:

Mrs. Dziejic nominated Mrs. Whitehouse. Moved by Mrs. Dziejic, supported by Mrs. Meck to elect Kandace Whitehouse for President. Motion carried unanimously.

#### Nominations for Vice-President:

Mrs. Meck nominated Mrs. Dziejic for Vice-President. Moved by Mrs. Meck, supported by Mrs. Whitehouse to elect Dana Dziejic for Vice-President. Motion carried unanimously.

#### Nominations for Treasurer:

Mrs. Whitehouse nominated Mrs. Pipkorn for Treasurer. Moved by Mrs. Whitehouse, supported by Mrs. Meck to elect Carol Pipkorn for Treasurer. Motion carried unanimously.

#### Nominations for Secretary:

Mrs. Dziejic nominated Mrs. Meck for Secretary. Moved by Mrs. Dziejic, supported by Mrs. Whitehouse to elect Stephanie Meck for Secretary. Motion carried unanimously.

### 2022-23 Officers:

President:	Kandace Whitehouse	Treasurer:	Carol Pipkorn
Vice-President:	Dana Dziejic	Secretary:	Stephanie Meck
Trustee:	Peter Mayhew		

Committee appointments by the President:

2022-23 Committees:

Finance: Mrs. Pipkorn and Mrs. Dziedzic, Alternate Mrs. Whitehouse.

Personnel/Negotiations: Mrs. Pipkorn and Mrs. Meck, Alternate Mrs. Whitehouse

Building/Site/Technology: Mrs. Dziedzic and Mr. Mayhew. Alternate Mrs. Whitehouse

Transportation and Programs/Services: Mr. Mayhew and Mrs. Meck, Alternate Mrs. Dziedzic

Moved by Mrs. Dziedzic supported by Mrs. Meck to approve the following items:

1. Approval of the late June bills, the regular July bills, and the hand-drawn checks for late June and early July.
2. That Nicolet Bank be named as a Menominee County Intermediate School District depository for 2022-23.
3. Thrun Law Firm P.C., be designated as district attorneys for 2022-23.
4. Board member attendance at MASB conferences be approved with expenses approved as provided by Board Policy for 2022-23.
5. That expenses for the superintendent to attend MASA and MAISA meetings and conferences be approved for 2022-23.
6. That Mary Stein, Director of Special Education, be designated as Child Find Coordinator for 2022-23.
7. That Steve Martin, Superintendent, be designated as district Hazardous Materials Coordinator for 2022-23.
8. That Steve Martin, Superintendent, be designated to sign contracts, checks, agreements, and purchase orders on behalf of the Board according to Board Policy.
9. That existing Board Policies as maintained by NEOLA be approved for the 2022-23.
10. That Steve Martin, Superintendent, be appointed Title I/Age Discrimination/Title IV/Section 504 Coordinator for 2022-23.
11. That Mary Stein, Director of Special Education, and Steve Martin, Superintendent be designated as the Title IX Coordinators for 2022-23.
12. That Michigan Liquid Asset Fund (MiLAF) be named a depository for Menominee County ISD funds for 2022-23.
13. That the Board President be designated MASB Liaison.
14. That Jeff Jones be appointed as Truancy Officer for 2022-23.

Motion carried unanimously.

**Board of Education meetings for 2022 -2023.** Finance Committee meetings are held 30 minutes prior to the regular meeting.

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
August 15, 2022	ISD Office	5:00pm
September 19, 2022	ISD Office	5:00 pm
October 17, 2022	ISD Office	5:00 pm
November 21, 2022	ISD Office	5:00 pm

December 19, 2022	ISD Office	5:00 pm
January 16, 2023	ISD Office	5:00 pm
February 20, 2023	ISD Office	5:00 pm
March 20, 2023	ISD Office	5:00 pm
April 17, 2023	ISD Office	5:00 pm
May 15, 2023	ISD Office	5:00 pm
June 26, 2023	ISD Office	5:00 pm
July 17, 2023	ISD Office	5:00 pm

Moved by Mrs. Meck supported by Mrs. Dziejdzic to approve the 2022–23 Board of Education meeting dates. Motion carried unanimously.

Moved by Mrs. Dziejdzic supported by Mrs. Meck to approve the following New Hires/Contracts:

1. Kelsey Herrild, Literacy Coach
2. Jeff Hallfrisch, Bus Maintenance

Motion carried unanimously.

Moved by Mrs. Meck supported by Mrs. Dziejdzic to approve the following Independent Contracts:

1. Paul Starzynski, Transportation Supervisor
2. Cindi Walker, Physical Therapist
3. Carol Bergquist, Planner/Monitor
4. Joan Freis, Teacher Mentor
5. Andy Claes, School Psychologist
6. Jim McCarrier, School Psychologist

Motion carried unanimously.

Moved by Mrs. Dziejdzic supported by Mrs. Meck to approve the MOU - Amend Ashley Karkkainen's contract, increasing salary to \$70,000. Motion carried unanimously.

Mrs. Whitehouse provided an opportunity for public comment.

Moved by Mrs. Meck supported by Mrs. Dziejdzic to adjourn at 5:24 pm. Motion carried unanimously.

Stephanie Meck  
Secretary